A picture containing object, clock

Description automatically generated**SASC\_COVID-19 Safety Procedures\_Summer 2021**

**Infection Control Safety Goals:**

* Abide by SRH, State and Federal guidelines
* All staff and participants will be screened for symptoms
* Maintain mandatory mask policy for all staff and participants while 6’ distancing cannot be maintained, regardless of vaccination status
* Minimize contact and sharing of equipment
* Frequent sanitization of equipment and hands before, during, after participation
* Re-evaluate safety response on an as-needed basis

**Staff Protections**

* All Staff complete symptom attestation prior to starting to work – [covidpass.partners.org](file:///\\CIFS2\ADAPSPTS$\SOP%20and%20Program%20Overviews\COVID%20and%20Virtual\Covid-19\covidpass.partners.org)
* PPE use: gloves, masks, hand sani/wash, equipment disinfectant will be provided
  + Single-use masks to be worn at all times when 6’ distancing is not possible, such as at check-ins, transfers, fittings and adjustments. Masks may be removed during activities when 6’ distancing can be maintained
  + Hand sanitizer available at multiple locations
  + Face Shields or goggles available for sustained contact
  + Gloves as needed for mask assistance/bodily fluid
* Client interactions
  + Assign client/staff team cohorts to minimize cross-exposure between multiple people
  + Transfers
    - Encourage PCA or family member to assist with transfer as able
    - If Transfer or assist is expected to last more than 10 minutes, staff to use eye protection
    - Utilize Indee Lift as much as possible to encourage greater independence and less staff-intensive carried transfers
* Tools – where appropriate, each staff member has ‘fanny pack’ of personal tools to use for programming, including personal pens, sharpie, dry-erase pen, clipboards and cycling tools, etc

**Client Protections**

* Pre-participation symptom screening of participants attending in-person programming
  + Pre-appointment email sent with Covid-19 Questionnaire
  + On-site attestations – [Covid-19 Questionnaire](file:///\\Cifs2\adapspts$\FORMS\2021\COVID-19%20SCREENING%20QUESTIONS_6.4.21.docx) question list will be visible on-site
    - Participant attestations will be tracked in [On-Site Symptom and Guest Log](file:///\\Cifs2\adapspts$\FORMS\2021\On-Site%20Symptom%20and%20Guest%20Log_Blank%20with%20date.xlsx)
* PPE Use
  + Mask Policy
    - SASC will provide a single-use mask to be worn at all times when 6’ distancing is not possible, such as at check-ins, transfers, fittings and adjustments.
    - Masks may be removed during an activity if a 6’ distance can be maintained
    - At any point during the activity where a 6’ distance is not able to be maintained, masks will be re-donned
    - Mask will be used again upon return for assisted dismount and transfers
  + Hand sanitizer available at multiple locations and to be used after changing masks
  + SASC Staff will maintain disinfection of high-touch surfaces and shared-use equipment before each session
* Social distancing to be maintained when possible
  + Locations demarked for arrival and individual equipment set-up spaced 6’ apart
* Family member/pca to is welcomed to assist in transfers
  + All non-registered visitors on site must will be asked the same Covid screening questions and must provide contact information – Name/Phone # or Name/Email will be logged in the [On-Site Symptom and Guest Log](file:///\\Cifs2\adapspts$\FORMS\2021\On-Site%20Symptom%20and%20Guest%20Log_Blank%20with%20date.xlsx)
  + PCAs and Family members will be asked to remain outside the programming area unless directly involved in assistance, or a 6’ distance can be maintained
* Personal belongings go into personal bag. Staff will not hold onto keys, personal masks etc.
* SASC provided equipment will be disinfected prior to each use with an approved COVID-19 disinfectant.

**Programming/Scheduling**

* Waiver/document signing
  + To be completed virtually either prior to attendance or on personal device at site
* Scheduling
* Minimal to no sharing of equipment
* Build in scheduled time for equipment/site disinfection
* Max numbers based on space available for proper social distancing
* Sport Selection/Goals:
* Minimal contact: minimum 6’ distance maintained at all times possible;
  + Boston/Weingarten
    - Cycling – 1-3 sessions per day, 4 days/week starting
    - Kayaking – 1-2 sessions per day, 4 days/week starting in July
    - Canoeing – on hold due to limited space between participants/staff in canoe
  + North Shore
    - Cycling – 3 sessions/day, 1 day e/o week
    - Kayaking – 3 sessions/day, 1 day e/o week
  + Cape Cod/McGraw
    - Cycling/MTB – 3 sessions/day, 2-3 days/week
    - Kayaking – 3 sessions/day, 2-3 days/week starting in June
    - Yard Games – 3 sessions/day, 2-3 days/week
    - Yoga – 1 session, 1 day/week
* Tandem cycles and kayaks will be reserved only for participants that can bring a companion able to be their tandem partner. Staff will not be able to tandem with a participant due to distancing restrictions
* Vans/Trailers
  + Driver/passenger maintain roles to and from site
  + Common touchpoints wiped down as entering vehicle and as exiting
    - Steering wheel, shifters, display panels, controls
  + All Passengers in vehicle maintain Mask when commuting together